



## Pre-Service Training

### Language and Culture Facilitator (LCF)

#### **Job Posting**

Location	Don Chedi, Suphanburi Province (transportation and lodging provided)
Duration of contract	Not to exceed 109 total days, paid at daily rate
Training of Trainers (TOT) Workshop	December 12, 2024 to January 6, 2025
Pre-Service Training (PST)	January 7, 2025 to March 21, 2025
PST Reconnect	June 24, 2025 to July 3, 2025 (Tentative dates)
Compensation starts from 1,647 Baht/day	
<i>*note that several holidays fall within this period. The total working days shall not exceed (109 total days)</i>	
Number of positions	16 LCFs to be hired
Reports to	Language and Culture Coordinator (LCC)

#### POSITION SUMMARY

This is a full-time, short-term contract position which requires approximately 14 weeks of living and working at the central training site in Don Chedi, Suphanburi Province. The contract also includes 11 working days in Suphanburi in June and July for PST Reconnect. Transportation and lodging are provided.

The Language and Culture Facilitator (LCF) works closely with a group of 4-6 adult American Peace Corps trainees throughout their 10-week Pre-Service Training (PST). Trainees learn to speak the Thai language and integrate into Thai culture. LCFs will also work with the same cohort of Volunteers three months later to continue language and cultural learning at PST Reconnect.

The LCFs spend the morning in a training village conducting language and culture classes; in the afternoon, they prepare lessons and materials, offer 1-on-1 language sessions, assist with general or technical training sessions, meet with staff, and/or serve as a cultural liaison between PCTs and host families.

Under the direction of the Language and Culture Coordinator (LCC), the LCF conducts Thai language classes following a prescribed curriculum, using a variety of language training techniques, methodologies, resources, and activities. LCFs also work closely with the LCC to design, plan, deliver, and evaluate cross-cultural training activities. LCFs participate in the evaluation of the trainees' performance, and overall assessment of the language training program.

#### MAJOR DUTIES AND RESPONSIBILITIES

##### Language Teacher

- Establishes and implements weekly schedule of formal language training activities, 4 hours per day, 4-5 days per week, based on the Peace Corps language program and in accordance with the PST calendar of training events.

- Designs and implements lesson plans based on acquisition of specific communicative tasks and learning objectives. Lesson plans will be developed using the Peace Corps lesson planning format and should incorporate language, cultural, technical, safety and security and medical components.
- Facilitates or co-facilitates additional language and cultural sessions and activities during PST.
- Is available outside "classroom" hours to assist with additional language learning activities, including individual tutorials, and with cultural integration.
- Helps trainees to develop strategies for ongoing learning.
- Provides regular and consistent feedback to Trainees concerning language acquisition and cultural adaptation.
- In coordination with the LCC, implements assessment and evaluation tools to gauge Trainees' cultural adaptation and language proficiency levels, and documents performance.

### Community & Cultural Guide

- Works closely with the LCC to design and implement cultural learning activities at the training site and in training clusters.
- Facilitates cultural discussions with trainees.
- Assists and coaches Trainees in resolving issues related to their home-stay experience.
- Provides cultural guidance in day-to-day social interaction.
- Acts as an interpreter and translator, as needed.

### Member of the Language Team

- Participates in all Training of Trainers (TOT) sessions and activities prior to PST.
- During TOT, works with LCC to develop language and culture training strategy and create lesson plans for orientation and PST sessions.
- Meets regularly with PST staff to review trainee progress and make recommendations for individual learning strategies.
- Meets regularly with LCC to discuss training design and content.
- Provides LCC with recommendations for improvements in language and culture training for future PSTs.
- Participates in the compiling, storing and documenting of language and culture training materials.
- Completes all online training required by Peace Corps.

### Technical support

Collaborates with Program and Training Specialists (PTSs) on technical activities and participates in technical training sessions, as needed. Acts as a resource person for trainees on topics related to Thai schools or youth development.

### Safety and Security

Immediately communicates Volunteer safety and security concerns to appropriate staff. Knowledgeable and supportive of Peace Corps safety and security policies and procedures.

Per MS 270, all members of the Peace Corps staff must be familiar with the Emergency Action Plan and their responsibilities in the event of an emergency.

## QUALIFICATIONS

- Bachelor's degree, preferred in Linguistics, Education, Teaching, or related field.
- Thai-language teaching experience is preferred.
- Native Thai speaker.
- Good oral and written English communication.
- Good knowledge of Thai culture and history
- Proven ability to work in a cross-cultural setting.
- Familiar with a range of basic office equipment: computer, projector, printer. Proficient with standard Microsoft office.
- Ability to ride a bicycle.
- Flexible, open-minded, and able to give and receive both positive and constructive feedback.

Application Period: May 31, 2024 – June 30, 2024

To apply: Submit a complete resume to [ThailandJobs@peacecorps.gov](mailto:ThailandJobs@peacecorps.gov) during the application period listed above.

### Notes:

- Only short-listed candidates will be contacted.
- One or more positions may be filled from this announcement.
- Peace Corps may consider international applicants, but reserves the right to prioritize host country national candidates.
- Contracting Officer reserves the right to accept late applications on an ad hoc basis
- Candidates must indicate if they have ever previously served as a Peace Corps Trainee, Volunteer, or Staff member.
- Peace Corps reserves the right to withhold an offer from any candidate with a prior history of poor performance or conduct as a Peace Corps Trainee, Volunteer, or Staff member.
- Peace Corps reserves the right to withhold an offer to any candidate that is a relative or household member of any current Peace Corps staff member.
- Peace Corps will not discriminate against an applicant because of that person's race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older, except when the applicant is beyond the mandatory retirement age of 60 years old), disability, or genetic information.